

Newman Electronics, LLC

1202 N. Jefferson Ave.
Mt. Pleasant, TX. 75455
Phone 903-572-4182
Dennis Newman, owner

**MAINTENANCE CONTRACT FOR TITUS COUNTY COURTHOUSE
ANNEX, JUSTICE CENTER, TAX OFFICE, & ADULT PROBATION**

- 1) This maintenance contract shall be between Newman Electronics, LLC and Titus County and will begin on March 1, 2017 and expire on February 28, 2018. Contract will renew automatically each March 1st. Contract is payable during each March county check run.
- 2) Either Party may terminate this agreement at any time and for any reason (or for no reason), without incurring any penalty or compensation for early termination, by giving the other Party not less than thirty (30) days' prior written notice.
- 3) **These are the duties that Newman Electronics will perform on a monthly basis:**
 - a) Examine the five DVRs and associated cameras at the courthouse, annex, and justice center, new tax office (Ratliff building), and adult probation.
 - b) Check for correct recording of each DVR and that network connections are correct.
 - c) Insure that each camera is operational and aimed and focused correctly.
 - d) Repair any minor fault or problem found with a camera or DVR during the monthly service.
 - e) Examine the County Courtroom amplifier and speaker system to insure proper operation.
 - f) Examine the paging amplifier and microphones at the district courtroom A for proper operation.
- 4) In the event a severe problem is found; such as, a camera found dead or serious problem with the operation of the DVR or amplifiers the problem will be reported to Paul Lindsey and an estimate given at that time to repair the problem.
- 5) **These duties will be performed once every six months in conjunction with the monthly service visit:**
 - a) Clean the DVR's fans, vents, and any filters and replace defective filter, if necessary.
 - b) Check wiring connections on the cameras for loose connections.
 - c) Clean camera lens on each camera
 - d) Inspect camera housings for insect nest or spider webs and remove; then clean housing lens.
 - e) Outside speakers will be cleaned of any insect or bird nest and wiring connections checked.
- 6) Total cost for this contract will be \$5,800.00 per year. If the contract is terminated prior to year's end, the contract amount shall be prorated for the remaining months and the balance refunded.

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- 7) Newman Electronics shall keep a log of services performed and turn this in to Paul Lindsey at the end of each calendar year or at any time upon request by Paul Lindsey during the service period.

Titus County Representative Signature *Brian P. Lee* Date *3-27-17*

Newman Electronics, LLC Representative Signature *Dennis Newman* Date *3-28-17*